



Full time office – UK

eOffice provides you with a fully equipped personal desk space and meeting rooms, private work areas, IT support, professional receptionists to greet your clients and handle your mail. And there are a number of optional extras available to make your business run even more smoothly.

Office – monthly licence fee per person

P.O.A.

Services/Benefits:

reg. fee £99.99/person/year

- Prestigious office development, in city centre
- A city centre as your new business address
- Personalised telephone answering services as an option
- Lounge area with a selection of newspapers and magazines
- Mail handling and distribution to your dedicated mail box
- IT support
- Ergonomic furniture and chairs
- Dedicated storage
- Use of a large selection of meeting rooms at 20% discount
- Free use of interview rooms for internal meetings
- Invitation to a range of exclusive networking events and seminars
- Exclusive access to more than 100 business centres worldwide
- Inclusive of utilities charges (heating, electricity, air-con, building maintenance, security, daily cleaning)

Options:

eIT Plus – monthly fee per person

£49.99

- Includes line rental fees and 0845 non geographical number (0207 as an option)
- Tier 1 internet connection, 8Mb dedicated leased line with back up

set-up fee £24.99

eIT Premium – monthly fee per person

£74.99

- Includes line rental fees and 0845 non geographical number (0207 as an option)
- Tier 1 internet connection, 8Mb dedicated leased line with back up
- Fax to email, 0845 non geographical portable number (0207 as an option)
- Printing – 200 x BW or colour copies

set-up fee £39.99

Registered Office address – monthly fee

£14.99

- Use W1 as a Registered Office address (only available to UK Limited Companies)

Logo on directory – monthly fee

£9.99

- Full colour company logo in our main directory

set-up fee £59.99

Extended office hours – monthly fee per person

£9.99

- Access to eOffice after normal operating hours and weekends (From 7am to 12am)

Prices valid from Jan 2010, subject to VAT of 17.5 %. Deposit of £500 required per workstation. Prices can change without notice.