



Full Time Office – Manchester

eOffice provides you with a fully equipped personal desk space and meeting rooms, private work areas, IT support, professional receptionists to greet your clients and handle your mail. And there are a number of optional extras available to make your business run even more smoothly.

Office – monthly licence fee per person*

P.O.A.

Services/Benefits:

reg. fee £99.99/person/year

- Prestigious office development, in the heart of Manchester
- Manchester M1 as your new business address
- Lounge area with a selection of newspapers and magazines
- Mail handling and distribution to your dedicated mail box
- IT support
- State-of-the-art furniture and ergonomic chairs
- Dedicated storage
- Use of a large selection of meeting rooms at 20% discount
- Inclusive of utilities charges (heating, electricity, air-con, building maintenance, security)
- Daily cleaning of the offices and common area
- A variety of offices from 1 to 100 people



*Price based on a minimum of 10 workstations- for a minimum contract of 24 months

Options:

Voice connectivity – monthly fee per person

£19.99

- High specification digital telephone handset with personal log in feature
- Includes line rental fees, 0845 non geographical number (0161 as an option)
- Voicemail accessible 24/7, message storage with remote set up retrieval
- Calls charged at business BT rate, itemised telephone bills
- Audio conferencing facilities

set-up fee £19.99

Internet broadband – monthly fee per person

£39.99

- High-speed permanent internet access, with no call charges
- Tier 1 internet connection, 8Mb dedicated leased line with back up
- High secure connectivity, with managed firewall protection and VLAN security

set-up fee £19.99

Fax to email – monthly fee per line

£9.99

- Line rental fees, 0845 non geographical number (0161 as an option)

set-up fee £19.99

Logo on directory – monthly fee

£9.99

- Full colour company logo in our main directory

set-up fee £49.99

Extended office hours- monthly fee per person

£9.99

- Access to eOffice after normal operating hours and weekends (from 7am to 12am)

Prices valid from Jan 2009, subject to VAT of 15 %. Deposit of £500 required per workstation. Prices can change without notice.