



Meeting and boardrooms – London Soho

Using an eOffice meeting room or conference room allows you to present your company in the most professional way possible. Choose the most appropriate venue for your needs – from a smaller room for one-to-one meetings or interviews, through to a huge boardroom or video conferencing facility. All of these well-equipped spaces are located within our modern offices in Central London – just perfect for creating the right impressions with clients, prospects, and job candidates. Open from 8am to 8pm, Monday to Friday.

Boardrooms (e1/e5)

Hourly fee £79.99

Including:

Day rate £569.99

- Boardroom seating up to 14 people (or 20 people theatre style)
- Broadband internet connection, wired and wireless (Wi-Fi)
- Videoconferencing (see charges below)
- Telephone and audio conferencing (calls charged at biz BT rates)
- Hi-definition 42" plasma TV screen
- Whiteboard, flipchart and marker pens
- Frigo bar/ Catering available on request
- DVD and CD player



Meeting room (e4)

Hourly fee £59.99

Including:

Day rate £439.99

- Meeting room seating up to 8 people
- Hi-definition 42" plasma TV screen
- Broadband internet connection, wired and wireless (Wi-Fi)
- Telephone and audio conferencing (calls charged at biz BT rates)
- Flipchart and pens
- Catering available on request

Meeting rooms (e2/e3)

Hourly fee £39.99

Including:

Day rate £299.99

- Meeting room seating up to 6 people
- LCD/TV screen
- Broadband internet connection, wired and wireless (Wi-Fi)
- Telephone and audio conferencing (calls charged at biz BT rates)
- Flipchart and pens
- Catering available on request

Interview rooms (e6/e7/e8/e9/e10)*

Hourly fee £19.99

Including:

Day rate £199.99

- Interview room seating up to 4 people
- Broadband internet connection, wired and wireless (Wi-Fi)
- Telephone and audio conferencing (calls charged at biz BT rates)

*Available to members only

Video conferencing (e1)

Hourly fee £129.99

Including:

Hourly fee (out of hours) £199.99

- Boardroom seating up to 14 people (or 20 people theatre style)
- Broadband internet connection, wired and wireless (Wi-Fi)
- Videoconferencing (additional call charges if making outbound calls)

Additional services/options for video conferencing:

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| ■ Initial technical support and setup on meeting day | f.o.c. |
| ■ Bandwidth check, equipment compatibility check, test call before conference session | £39.99 |
| ■ Technical support presence throughout the video conference session - per hour | £39.99 |
| ■ Please ask reception for catering options and prices | |

Prices valid from Jan 2008, subject to VAT of 17.5 %. Prices can change without notice.